

**DETERMINATION AND FINDINGS FOR
SINGLE AVAILABLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency
Caption: Professional Foster Parent
Proposed Contractor: G-Valentine.
Contract Number: DCRL-2022-R-0009

FINDINGS

1. AUTHORIZATION:

Section 404 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.04, 27 DCMR sections 1304, 1700 and 1701.

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA, Agency), has a need to enter into contracts with Gwendolyn Valentine, to provide a facility with the capacity of up to two beds per home for twenty-four hours per day, seven (7) days a week to children/youth in the District' child welfare system.

3. ESTIMATED FAIR AND REASONABLE COST:

\$153,874.72

4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:

- a) CFSA has a continuing need for the services covered under this proposed contract.
- b) The Contractor offers a facility under the proposed contract that are difficult to procure during this time in the District of Columbia.
- c) The Contractor has offered these services for a number of years and accordingly, has developed a level of expertise.
- d) The Contractor has met all Federal and District requirements in providing these services including; licensing and certifications.
- e) The Contractor has the availability to offer these services immediately.
- f) The Contractor is the only source that can meet the minimum need of the District by providing continuing services to the children currently obtaining medical, nutritional and social services from the Contractor so as to not disrupt their progress. Failure to do so

would negatively impact the District's ability to deliver critical clinical residential treatment services

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Therefore, it is in the best interest of CFSA to continue utilizing the services, via sole source, from Netsanity, the current and only vendor that possesses the unique and singularly available capability deemed essential to meet CFSA's important services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Robert Matthews, Acting Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer